



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

CYNTHIA A. HARDING, M.P.H.  
Chief Deputy Director

313 North Figueroa Street, Room 806  
Los Angeles, California 90012  
TEL (213) 240-8117 · FAX (213) 975-1273

[www.publichealth.lacounty.gov](http://www.publichealth.lacounty.gov)

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

17 April 16, 2013

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER



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April 16, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING GRANT AWARD AND FUTURE AWARDS AND/OR AMENDMENTS FROM THE CALIFORNIA ENDOWMENT TO SUPPORT THE HEALTH IMPACT EVALUATION CENTER FOR THE ANTICIPATED PERIOD OF APRIL 1, 2013 THROUGH MARCH 31, 2014 (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

**SUBJECT**

Provide authorization to accept and implement a forthcoming grant award and future awards and/or amendments from The California Endowment to support the Health Impact Evaluation Center.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Delegate authority to the Director of the Department of Public Health (DPH), or his designee, to accept and implement a forthcoming Grant Award (GA) from The California Endowment (TCE), to support the Health Impact Evaluation Center (HIEC) for the anticipated period of April 1, 2013 through March 31, 2014, at an estimated amount of \$183,247, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments that are consistent with the requirements of the GA referenced above that extend the term through March 31, 2015, at an amount determined by TCE; reflect non-material and/or ministerial revisions to the award's terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through September 30, 2015; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of Recommendation 1 will allow DPH to accept a grant from TCE to support the HIEC to expand its capacity to conduct Health Impact Assessments (HIAs) in Los Angeles County (LAC). The HIEC was established with funding from the Robert Wood Johnson Foundation and The Pew Charitable Trusts which was approved by your Board on March 12, 2013. The HIEC is comprised of key personnel from DPH's Division of Chronic Disease and Injury Prevention, Office of Health Assessment and Epidemiology, and Office of Planning and Evaluation to provide an organizational structure for conducting HIAs and policy-related activities. TCE funding will supplement and support HIEC capacity building and development of HIA methods.

Building upon past HIAs, including assessments of menu labeling, sodium reduction, and school truancy policies and programs, these funds will allow the HIEC to: 1) identify and examine other key or new policies and issues that affect the quality of public health practice and service delivery in LAC; 2) coordinate HIA development and evaluation activities across DPH, including facilitating collaboration and addressing shared objectives of the different divisions and programs within DPH; and 3) develop and refine new or innovative scientific methods to rapidly conduct HIAs that address time-sensitive public health issues in the region (e.g., food safety and quality and health care access, etc.).

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming GA to extend and/or adjust the term of the award; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount. This recommended action will enable DPH to accept future awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board Policy 4.070: Full Utilization of Grant Funds.

## **Implementation of Strategic Plan Goals**

The recommended actions support Goal 3, Integrated Services Delivery, of the County's Strategic Plan.

## **FISCAL IMPACT/FINANCING**

DPH will accept a forthcoming GA from TCE in the estimated amount of \$183,247 for the anticipated period of April 1, 2013 through March 31, 2014. Funds will be used to support DPH personnel cost (salaries and employee benefits) and operating expenses.

Funding is included in DPH's Final Adopted Budget for fiscal year (FY) 2012-13 and will be requested in future FY's, as necessary.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On January 10, 2013, DPH submitted a Project Proposal to TCE to support the HIEC to expand its capacity to conduct HIAs in LAC.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended actions will authorize DPH to accept funds from TCE. The funds will allow DPH to expand its capacity to conduct HIAs on timely and key issues in LAC.

Respectfully submitted,



JONATHAN E. FIELDING, M.D., M.P.H.  
Director and Health Officer

JEF:ld  
#02555

c: Chief Executive Officer  
Executive Officer, Board of Supervisors  
County Counsel